

## Wayland Mission Statement

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Wayland Baptist University exists to educate students in an academically challenging, learning-focused,



Written Reports – Students will complete two video reports and two research reports. Written (no large fonts (12 is normal for essays), margins, or extra spaces), must have a title page, and must have a reference/bibliography page. The assignment must be double-spaced and must be saved as a Word document.

Discussion Board – The discussion board is not graded but will be used as participation in the course. Please remain professional in your postings. Abusive language or disrespect for the opinion of others will not be tolerated. Although the discussion board postings will not be graded, they will be used to determine participation which will be used at the end of the term for determining final grades. To be considered actively participating, the postings must be during the readings of the chapters covered for the corresponding quiz. If a student waits until the end of the term and then posts to all topics, that is not considered participation. Also, if a student posts “I agree”, or something similar that is not considered participation.

The University has a standard grade scale:

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdraw failing, I = incomplete. An incomplete may be given within the last two weeks of a long term, within the last week of an 8-week session, or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student's control. A grade of “incomplete” is changed if the work required is completed prior to the last day of the next long 16-week term or 8-week session, unless the instructor designates an earlier date for completion. If the work is not completed by the appropriate date, the I is converted to an F.

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

## Tentative Schedule

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| WEEK | DATE  | READ BEFORE CLASS |
|------|-------|-------------------|
| 1    | 10/10 | Chapter 1         |
| 2    | 10/17 | Chapters 2 and 3  |

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|---|-------|--------------------|
| 3 | 10/24 | Chapters 4 and 5   |
| 4 | 10/31 | Chapters 6 and 7   |
| 5 | 11/7  | Chapters 8 and 9   |
| 6 | 11/14 | Chapters 10 and 11 |
| 7 | 11/21 | Chapters 12 and 13 |
| 8 | 11/28 | Chapter 14         |